

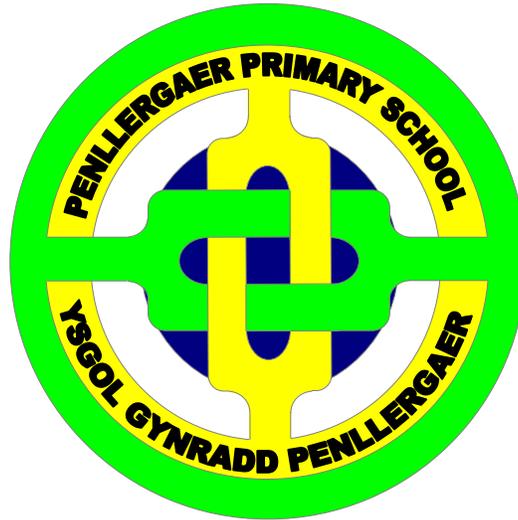
PENLLERGAER PRIMARY SCHOOL

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Penllergaer Primary is a Rights Respecting School

Annual Report from Governors to Parents

Academic Year 2016/2017

City & County of Swansea
Dinas a Sir Abertawe

This Annual Report to Parents has been prepared by the school's Governing Body.

Tenure of Office:

For all governors except Head teachers who are ex officio the term of office will end four years from the date of appointment.

The school's governors are:

| | |
|--------------------------------|-----------------|
| Chairperson of Governors: | Mrs. H Roberts |
| Vice-Chairperson of Governors: | Mrs. E. Davies |
| Clerk to Governors: | Mrs. Mary Bevan |

Governors appointed by the Local Education Authority:

Date term of office ends:

| | |
|--------------------------|------------|
| Mr. A. Hussey | 19/11/2019 |
| Councillor W. Fitzgerald | 31/08/2020 |
| Mr. A. Crowley | 21/11/2020 |

Governors appointed by the Minor Authority:

| | |
|-------------------------|------------|
| Cm Cllr Michelle Morgan | 16/05/2020 |
|-------------------------|------------|

Governors elected by Parents of Penllergaer Primary School:

| | |
|---------------|------------|
| Mrs A Evans | 31/05/2019 |
| Mrs N Gedrych | 11/10/2019 |
| Mr P McNeill | 25/09/2020 |
| Mrs S Walters | 21/10/2020 |

Co-opted Governing Body Members:

| | |
|-----------------|------------|
| Mrs. E. Davies | 19/01/2021 |
| Mr. W. Meredith | 31/05/2019 |
| Mrs. H. Roberts | 12/09/2021 |

Governors elected by Teaching Staff of Penllergaer Primary School:

| | |
|-------------------|------------|
| Mr. P. Smallbones | 23/09/2019 |
|-------------------|------------|

Governors elected by Support Staff of Penllergaer Primary School:

Vacancy

| | |
|-----------------------------------|---------------------|
| <u>Headteacher:</u> | Mrs. Jayne Woolcock |
| <u>Deputy Headteacher:</u> | Mrs. S. Burns |

All governors can be contacted via the school.

The next parent elections will be in May, 2019

PENLLERGAER PRIMARY SCHOOL GOVERNING BODY

RECORD OF MEETINGS DURING ACADEMIC YEAR 2016/2017

| Date | Type of meeting |
|-------------|----------------------------------|
| 04/10/2016 | Full Governing Body Committee |
| 13/10/2016 | Performance Management Committee |
| 13/10/2016 | Pay Committee |
| 15/11/2016 | Finance Committee |
| 15/11/2016 | Premises Committee |
| 15/11/2016 | Data Committee |
| 24/01/2017 | Curriculum Committee |
| 24/01/2017 | Full Governing Body Committee |
| 09/05/2017 | Finance Committee |
| 09/05/2017 | Full Governing Body Committee |
| 04/07/2017 | Pay Committee |
| 04/07/2017 | Premises H&S Committee |
| 04/07/2017 | Curriculum |
| | |

No resolutions were received at the last parents' meeting.

During the past year the Governing Body has met on a termly basis to review all aspects of school policy and practice. The Premises, Finance, Personnel, Curriculum and Data committees have met to discuss teaching and learning, pupil progress, building issues, health and safety, the budget and its implications on staffing and school initiatives.

Sub committees report to the full governing body as appropriate.

Subject Coordinators and the School Council have made presentations to Governors.

Site meetings with representatives of the City & County of Swansea have also taken place during the year.

Governors have attended various training sessions.

Penllergaer Primary School
School Terms and Holiday Dates
2017/2018 Academic Year

| | | Mid Term Holiday | | | |
|----------------|-------------------------------------|--|---------------------------------------|---------------------------------------|-------------|
| Term | Term | Begins | Ends | Term Ends | Days |
| Autumn 2017 | Monday 4th September | Monday 30 th October | Friday 3 rd November | Friday 22nd December | 75 |
| Spring 2018 | Monday 8th January | Monday 19 th February | Friday 23rd February | Thursday 29 th March | 54 |
| Summer 2018 | Monday 16 th April | Monday 28 th May | Friday 1st June | Tuesday 24th July | 66 |
| | | | | Total | 195 |

Bank Holiday dates:

| | |
|---------------------|------------------------------|
| Good Friday | 30 th March, 2018 |
| Easter Monday | 2 nd April, 2018 |
| May Day | 7 th May 2018 |
| Spring Bank Holiday | 28 th May, 2018 |

Schools will be closed to pupils for INSET/Staff Preparation on five days between Monday 5th September 2016 and Tuesday 25th July 2017.

| | |
|----------------|--|
| Inset 1 | Monday, 4th September, 2017 |
| Inset 2 | Tuesday, 5th September, 2017 |
| Inset 3 | Monday, 8th January, 2018 |
| Inset 4 | To be arranged |
| Inset 5 | To be arranged |

PENLLERGAER PRIMARY SCHOOL

Financial Statement of Expenditure – End of Year Statement 2016 - 2017

| | |
|--|-------------------|
| Expenditure | |
| Teaching Costs | £746,942 |
| Associate Costs | £565,472 |
| Supplies & Services | £70,466 |
| Premises Costs | £37,047 |
| Recharges | £78,196 |
| Gross Expenditure | £1,498,123 |
| Income | £293,650 |
| Net Expenditure | £1,204,473 |
| | |
| | |
| Closing Balances 2016/2017 | |
| Formula Allocation | £1,231,310 |
| | |
| | |
| Total Net Expenditure 2015/2016 | £1,204,473 |
| Over/Underspend 2016/2017 | £26,837 |
| Balance on Reserves 01/04/2016 | £48,785 |
| Balance on Reserves 01/04/2017 | £75,622 |
| | |
| | |
| | |

No expenses were claimed by Governors

We are still supporting our “Splash Appeal” The fund currently stands at **£131,649**

The PTA have supported the school throughout the year with various much needed fundraising initiatives and have contributed towards ICT equipment and the cost of Theatre productions. The school is very appreciative of the work of the PTA.

Charities we have supported this year include The Gorseinon Food Bank, Comic Relief, Jeans for Genes, Poppy Fund, Marie Curie and Children in Need.

School Prospectus

Governor details have been updated. Other changes made to the school brochure since its last publication include updated national curriculum and school attendance statistics, safeguarding arrangements and outcomes of awards achieved. National Curriculum end of key stage assessments are also published in this report. A copy of our School Prospectus is given to all new and prospective parents.

Appointments/Leavers

Miss Williams was appointed as a teacher in a Y1/2 class and Miss Falconer was appointed as a teacher in a Reception class.

Mrs Edwards left Penllergaer for promotion as Deputy Headteacher of Pentre'r Graig Primary, we send her our congratulations.

Progress on our School Development Plan (SDP)

All parents are made aware of the focus via newsletters and parent meetings, our school website and noticeboards. The mission statement of “Our School is for Everyone” encompasses all of our targets which range from performance in standardised tests to implementation of staff Performance Management and reviewing policies to encouraging further parental involvement in school. The SDP is available at the school office should any parent wish to read it in more detail.

Our SDP runs from each academic year – September to July. Just by visiting the school you will observe the impact and effectiveness of meeting these targets. Our targets are devised using a number of sources - analysis of end of academic year data from National and standardised tests and teacher assessments, comparisons of Penllergaer School performance against similar schools in the LA and Wales, local and national priorities, Estyn recommendations, staff, parent, pupil and governor questionnaires and monitoring and audits undertaken by the Head teacher, Senior Management Team, Subject Coordinators and external advisors.

Objectives set for 2016/2017 were:

- To improve standards of numerical procedural and reasoning across the school as evidenced by National Numeracy Test data.
- To raise standards in literacy across the school, with a particular focus on spelling and oracy.
- To raise whole school attendance to 95.7%, through reducing the barriers to learning. (attendance 14/15 95.2%, 15/16 – 95.04%)
- To revise weekly planning (using the online tool Building Blocks) to incorporate Rich task material and facilitate curriculum mapping and coverage as well as support pupil assessment.
- To implement the new Digital Competency Framework and raise standards of Digital Competency.

- To enable pupils, especially in KS2 to take more responsibility for their own learning.
- To improve the performance and attendance levels of pupils eligible for free school meals
- To pilot ERW's Siarter Iaith as a vehicle to promote the welsh language and improve standards and pupil outcomes of welsh across the school.
- To move teaching from good to excellent using modelling and coaching to include lesson study observation and book scrutiny

Governors receive termly updates on progress being made. The evaluation of the SDP 2016/2017 was posted on our school website in September, 2017.

We are in a time of significant change in primary education as we embrace 'Successful Futures' curriculum reform 'The Donaldson Report'. Planning and assessment of a skills continuum is at the heart of this change, in addition to raising standards in reading, writing and numeracy. National Tests in Reading and Numerical Procedure and Numeracy Reasoning take place each May for all pupils from Y2 to Y6. Parents are informed of their child's scores in these tests at the end of the Summer Term. The school uses this data to track pupils progress, inform teaching and learning and in identifying and supporting individual pupil needs.

Curriculum/Learning Resources:

All subject polices are annually updated and skills based curriculum planning is continually reviewed. The school has purchased new resources such as an online planning tool and materials to support the teaching and learning of numeracy. Governors and members of staff have worked closely with the Head teacher regarding School Self-evaluation, Assessment and raising standards in many areas and at all levels. Mr Euros Jones, ERW Challenge Advisor has offered challenge and support as part of the All Wales Categorization System and Ladder of Support reviewing the school's progress towards its stated aims.

Mrs Ace has continued to develop our school library into a multi-media suite training pupil librarians to promote a love of reading. A huge thank you to our Eco Club, Mrs Liddiard, Mr Haines and the gardening team for their hard work in maintaining and developing our extensive school grounds.

The school has further developed Education for Sustainable Development and Global Citizenship. Health and the Environment form the basis for the school's involvement in its International Project. Although our Comenius Project with schools from Finland, Turkey and Spain has come to an end, our work with Rights Respecting Schools and Peacemala has developed our pupils understanding of global citizenship and given them a greater insight and tolerance of cultural diversity.

Pontarddulais Comprehensive School teachers have visited us to strengthen links between our schools and to ensure the children's smooth transition from the Primary to the Secondary stage. A range of meetings and joint training events have been held between the Comprehensive and other schools in our cluster to enable the sharing of good practice and to secure continuity and progression for all children. Transition has focused on standardisation and moderation of pupils work as well as raising standards in reading, writing and procedural mathematics. We have also been involved in school to school support partnerships with Gowerton and Trallwn Primary Schools and through our membership with Incerts Reflect and City Consortium.

Arrangements for the teaching of Welsh

Penllergaer is an English medium school and all correspondence is provided in English only. Welsh is taught as a second language from Nursery age. The National Curriculum requires certain levels of competence in oracy, writing and reading Welsh, which children will be expected to attain by Year 6. It is the school's aim to use the Welsh language in such a way as to ensure that children see, hear and use it as a natural part of school life. It is given a prominent role in many school activities. Children also have an opportunity to learn about Welsh culture and heritage, as well as the language of Wales, through activities such as St. David's Day celebrations. Our teaching of Welsh is supported by the LA's team of peripatetic Welsh teachers', 'Athrawon Bro', who visit the school once a fortnight to work alongside teachers and pupils in promoting the Welsh Language. Two teachers have undertaken a Welsh Sabbatical. All staff undertake relevant training to improve their competency in teaching and learning Welsh. We do not have any fluent Welsh speaking pupils at Penllergaer. Our staff are often called upon to share good practice by presenting at LA courses and conferences.

PMLD pupils are disapplied from Welsh and some pupils who have an Educational Statement may also be disapplied.

ICT

We have a rolling programme of upgrading our whiteboard projectors and leasing of laptops to serve our mobile wireless computer suites. Our ICT Co-ordinators, Mr. Smallbones and Mr. Blake oversee the installation and use of these valuable learning aids. They also ensure staff are kept abreast of new developments as well as train staff in the use of ICT to promote teaching and learning. Staff have continued to receive ICT training. The school has embraced the use of mobile technologies to enhance teaching and learning and has purchased i-pads and apple TVs. Our school website www.edunet.link/penllergaer/ is regularly updated. Our Headteacher and Y5/6 pupils upload web blogs on a weekly basis. We can also be followed on twitter @PenllergaerP. We have refurbished two areas in the school into Cyber Pods.

National Curriculum Assessment

Penllergaer has developed its own robust tracking system that enables the school to produce individual pupil profiles covering a range of assessment scores and data on each pupil. These profiles contain information regarding attendance, academic progress and well-being. NGRT standardized reading tests and National Numeracy and Reading tests have been completed by all children from Year 2 through to Year 6. The results from all pupil assessments are mapped onto our individual electronic pupil tracking cards. These help us to accurately plot individual pupil progress as well as cohort progress (which we use to review teaching and learning) and set future targets for improvement. Cohorts can be tracked and compared to LA and All Wales Family Groups, as well as National standards so we can compare our pupils' standards with similar schools.

Analysis of teacher assessment and standardised test scores taken over the past year show we are continuing to narrow the gap between girls and boys achievement however girls did outperform boys at the end of key stage 2 this year. Some of the strategies we have employed include Philosophy for Children lessons that develop pupils' thinking, communication and problem solving skills through topics such as exploring the world of work, the environment, global citizenship and sustainability. We also use formative assessment for learning strategies that include Talking pairs / verbalising – peer learning/marking, effective immediate feedback, use of mind mapping, children leading

the learning, use of media e.g. DVD film clips, use of a range of texts and various other teaching methodologies. These have all proved highly successful in assessing what children can do and what their next step is.

Teacher Assessment results continue to show improvement and this reflects the high quality teaching in the school. The results compare favorably with similar schools in Wales and are often ahead of Local and National averages. The aim of the school is to maintain this high standard. The Headteacher and senior management team is responsible for standards, scrutinising planning and evaluation of practices. Subject leaders also monitor standards and teaching and learning in their subject.

Performance targets were presented to the Governing Body last Autumn for the current years 2-6 classes. These are year on year improvement targets for each child and not percentage increases for the cohorts. Our progress regarding these targets can be found in the table towards the end of this report and illustrates the high expectations we have of our pupils.

Staffing and Continued Professional Development.

Mrs. K. Morgan is the school's Staff Development Officer. She manages teacher programmes on behalf of the Headteacher while Mrs. H. Jones and Mrs. M. Bevan carry out the same duties for support staff. All staff undertake annual Performance Management/Review meetings with the Headteacher or with a nominated senior manager. School staff have attended courses in Health & Safety, Safeguarding including Fire, First Aid, Radicalisation, Additional Learning Needs and curricular areas such as literacy, mathematics, Welsh, Science and ICT to provide a wide variety of experiences for our pupils. They have been released to address subject responsibilities. A full list and the impact of attending such professional development opportunities can be obtained from the school office. Individual staff are expected to maintain a learning log to evidence impact of their professional development. Staff training isn't just attendance at courses. At Penllergaer staff training consists of modeling, coaching and training from internal staff as well as school to school support training.

Mrs K. Thomas has been awarded Science Teacher of the year by the Royal Science Society.

Mrs. J. Woolcock, Mrs S. Burns, Mrs M. Bevan and Mr. J. Haines have undertaken mandatory LA training on Health & Well Being, Fire Risk Assessment and Premises Management. Miss F. Jones has achieved HLTA status this year. Support staff access courses according to personal and school needs.

The school's Senior Management Team continues to meet weekly and plan and steer the strategic direction of the school. They have visited some local schools to observe and share good practice, developing pupils problem solving skills in maths, using the outdoors for teaching and learning and using ICT effectively.

The Headteacher is an ESTYN Peer Inspector, National Professional Qualification for Headteachers (NPQH) Assessor and an LA Healthy Schools Assessor. She is vice chair of YCA (Primary Headteacher's Association) and consequently sits on panels such as the Swansea Learning Partnership, SRE Forum, School Budget Forum, and PACA (Welsh language in the LA). Mrs H. Jones (SEN) and Mr Smallbones (ICT) sit on LA steering groups. The staff represent not only our school, but colleagues from schools in the Authority at these meetings. All excellent CPD for individuals and good public relations

for our school as we have information first hand and get to influence decision making at LA level.

Penllergaer Primary has provided school to school support through hosting Headteachers, members of their governing body and senior managers from schools within and outside the LA. We have also hosted teachers from Spain and Finland. These visits were to observe the good practice identified in our Inspection Report 2016 which is available on our school website. Chris Sivers, LA Directorate of People also visited the school to observe and celebrate our Self-Evaluation procedures.

School Policies

We regularly review and update our school policies and schemes of work. Reviews are undertaken on a rolling programme, led by relevant subject leaders. Review of policies ensures the inclusion of new developments, resources and methodologies particularly with the Government drive on safeguarding and raising standards in literacy and numeracy. Copies of school policies can be obtained from the school office and many are available on our school website. In addition, due to legislation changes, the following policies have been updated this year- Child Protection and Safeguarding including Radicalisation, Disciplinary, Literacy, Numeracy, Pay, Staff Grievance and Dismissal and Staff Harassment. Governors meet regularly with subject coordinators to discuss any changes to policy and practice and Governors also receive an annual report from subject coordinators. Governors visit classrooms periodically to see the school in action.

Moral, Spiritual, Cultural and Social Development

We have a comprehensive PSE programme which helps guide and support the moral and social development of our pupils. Our school ethos and school policies such as positive behaviour, sustainability and global citizenship, discipline, inclusion and strategic equality plan support this area. Our awards from external bodies also endorse our work in promoting our ten values that include respect, tolerance and diversity.

Additional Learning Needs

The school has a detailed ALN policy which is available for inspection by parents. All pupils in receipt of a statement of educational needs are formally reviewed on a regular basis. Regular consultation between the school and the Authority ensures the effective discharge of our special needs services. The school's SENCO (Special Needs Co-ordinator) is Mrs. Helena Griffiths and the Governor's Special Needs Link person is Mrs. H. Roberts. The school's pupil support and partnership with outside agencies is overseen by Mrs. H. Griffiths.

The school carefully tracks the progress of all pupils identified as having additional learning needs and predicts end of key stage levels for all ALN children not disapplied from the National Curriculum. Children on our ALN register receive an appropriate level of support, either in the class or withdrawn to the support classroom.

The school continues to admit pupils with PMLD (profound and multiple learning difficulties) into one of two Specialist Teaching Facilities. One of our prime aims is to offer as high a level of integration as possible. This is arranged between SENCO, Mrs H Griffiths and the relevant class teacher. Children are placed in the STF units on the recommendation of the Local Authority's special needs panel. Children follow a modified curriculum with individual targets which are designed specifically for them within I.E.P'S (individual education plans).

A few disabled pupils who are mainstream based attend the school. The school is fully wheelchair friendly and has many facilities necessary to ensure equal opportunities for these pupils. Governors are very happy to admit all pupils regardless of ability, gender, religion and ethnic origin and believe that Penllergaer strives to ensure all children are treated with the same favour and with the same high standard and high expectation.

The school continues to liaise successfully with the Local Authority, outside agencies, other schools, parents and the community. During the past 12 months, resources have been assigned to support pupils with Special Educational Needs. The school has prioritised increasing staff ratios in classes to enable all pupils to receive support appropriate to their individual needs within an inclusive classroom environment. For those pupils requiring additional support, who are identified either through the LA annual SEN survey, teacher assessment, or school based standardised assessments, additional support is provided by members of the ALN support team. Where appropriate, some pupils are placed on the school's ALN register to ensure close monitoring and reporting of progress. Parents are informed on a termly basis if children are continually moving along the Stage Referral process as according to need.

All staff have received training on Child Protection and the School SENCO and Head teacher have extensive training in Team Around the Family, Signs of Safety, Family Signature, Child in Need and Restorative Justice Practices.

Community Links

We continue to view community links as vitally important and every opportunity is taken to involve pupils in the community and also to invite community representatives into the school. We have strong links with businesses such as McDonalds, John Glen Garage Doors, Pontarddulais Garden Centre, Dwr Cymru, Moto Service Station and the local police. We have excellent support from our PCSO and participate in the South Wales Police Core Programme for schools. We also have partnerships with organisations from 'Friends of Penllergare Valley Woods', Llys Nini to local churches, SNAP and the Mothers Union. All are tremendously important to the school.

We have held very successful Early Years, Y1/2 Christmas concerts and Junior concerts as well as a musical ensemble event with the feeder schools to Pontarddulais Comprehensive to showcase the talents of those pupils who play musical instruments. I'd like to thank the staff for all their hard work in organising these events.

We were reaccredited with the Peace Mala Award and the Lord and Lady Mayoress of Swansea attended our ceremony.

An Accessibility Plan and Disability Equality Plan

The school's Strategic Equality Plan – SEP (Equality Act 2010 legislation) now replaces our Race equality, Accessibility and Disability Equality Plans. It is reviewed every three years and was last reviewed in February 2016. It identifies access needs in order that the school may continue to be inclusive to all. This has been used to inform the LA of school priorities in this area. All visitors are asked to inform the office if they have specific needs and we endeavour to meet requests.

A copy of the SEP is available from our school office.

Toilet / Washroom facilities

Penllergaer Primary provides good quality toilet facilities throughout the school, including shower rooms for pupils and staff. The school recognises that well-maintained

toilet facilities where learners feel comfortable and safe and have open access to throughout the school day, are essential for health, well-being, and learning. Toilets and washroom facilities are open and available to learners throughout the school day. They are suitable for the range of anticipated users, including learners with disabilities and special needs, with adequate lighting, sanitary disposal, fixtures and fittings.

Sporting achievements

The school offers two hours of Physical Education each week as part of the curriculum. We are proud of our facilities for outdoor adventurous activities and make extensive use of our woods, trim trails, fields and sports barn. Teams in different sports compete in various competitions. There are also numerous after school sports clubs which are arranged and run by staff. (See extra - curricular activities). In addition Y5/6 pupils participate in a weekly PE session with the cluster PE Officer.

We partake in competitive sporting events against other local schools in games such as swimming, athletics, football, cricket and rounders and have a good record of success in these areas. We also use the expertise and skills of City & County of Swansea sports experts and invite them to school to talk to children about sporting opportunities within the community.

Sporting teams are inclusive to all – regardless of gender, ability and age. Junior classes undertake swimming sessions throughout the year. Older pupils have the opportunity to attend residential courses at Rhossilli Outdoor Pursuits Centre and Llangrannog and our STF annually competes in the Gnoll Schools Challenge.

Utilising museums, visits, visitors and workshops

As part of our overall commitment to making learning as interactive and hands on as possible, each year group from Nursery to Year 6 participates, where possible, in a school trip or visiting workshop relevant to their class topics and themes. Live theatre Companies also perform to our pupils. These experiences support and enhance children's learning in an active and engaging way. In addition visitors to the classroom bring a wealth of knowledge and experiences that bring the past alive for our children in a way the teacher can't. Visitors to classrooms this year have been RNLI, Fire Brigade, Swansea University Microscopy Lecturers, Design to Smile (tooth brushing), PC Hinds and Helen Jones (school nurse), Live theatre Productions, Theatre Na'Nog, Lowcus Art Project. Our Y3/4 pupils were interviewed live on Radio Tircoed for the successful Outdoor Learning Day.

External Accreditation

The school is proud to hold several major national awards. These are: Schools Active Marc, Swansea in Bloom, Peace Mala, Rights Respecting School level 2, Eco Flag and NQA for Healthy School. These awards, all rigorously assessed by external assessors, reflect the high standards in all areas, both social and academic, within the school. 'Ziggies' - after school club for Foundation Phase parents run by parents won a Swans in the Community Award for its work in promoting reading skills. A huge thank you to the volunteers who organise, plan and lead these sessions.

Adult classes

A successful parent and toddler group has run again this year. We also offer parent workshops e.g. helping your child with reading and numeracy as required.

Buildings and External

The school's CCTV system has been upgraded. Penllergaer Primary has completed LA Health & Safety, Fire, Safeguarding and Finance Audits. These were rigorous and we received pleasing result since they were unrehearsed and provided an accurate picture of where we were at that time. We have since actioned all advice given and supported other schools by sharing our good practice.

Health and Safety

Mr. Haines, our Caretaker, is extremely pro-active in this area having attended many courses. Work has been carried out to cut back trees and shrubs which pose a hazard around the outskirts of the school grounds. He is also instrumental in maintaining and developing the extensive school grounds at Penllergaer. Our Safety Squad is made up of Year 5 and 6 pupils who conduct a regular safety and energy checks and inform Mr. Smallbones of their findings. We have had road safety training and road markings as a result of their shrewd work. Mr. Haines and a Governor undertake a termly H&S inspection. Mr. Haines actions the findings and reports to the full Governing Body at their next meeting. We also thank Mr. Haines for his help with Eco club and for making fun outdoor resources like a stage, music station and bus for our pupils to enjoy during breaktimes.

Pupil Participation - School Council and Eco Warriors

The school council has overseen the creation and implementation of school rules as well as a Code of Conduct for break times. These rules are positive and straight forward.

The school rules are:

- We have respect for everyone and everything.
- We treat everyone as our friend.
- We are kind, truthful and polite.
- We make all pupils feel welcome.
- We walk inside the school building.

We have a buddy system in operation and some of our older pupils are trained ambassadors in Restorative Practice. This had proved extremely positive and their presence and training has helped them to be proactive reducing playground incidents. Our Eco committee and warriors continue to look after our school grounds and assure we recycle, reuse and reduce. In developing the children's awareness of environmental issues, such as recycling and looking after our environment the children have worked closely with members of the Environment Centre.

Pupil Voice and Active Citizenship

The school works with charities that promote active citizenship such as Childline and children in Need. Pupils and parents are encouraged to become aware of local, national and global issues faced by children. We promote a sense of community and respect. Penllergaer Primary School pupils are encouraged to be active and informed citizens who look after their school local community and beyond to develop a positive future for all. Children have a variety of roles – School Council, Buddies, Eco, Rights Respecting, Digital Leaders Ambassadors and Gardeners. Children take their responsibility very seriously and show commitment for the good of our school. These activities develop children's sense of wellbeing as they focus on needs of others around them and their relationship with those around them. Our pupil voice groups have shared their good practice with other schools in the Local Authority and wider.

Lunchtime Supervision, Canteen and Breakfast Staff

Our breakfast and lunchtime supervisory and canteen staff must be commended for the way they have been part of the team at Penllergaer by working together. Their work is very much appreciated and doesn't go unnoticed. They were awarded 5 stars in their recent council inspection. This is the highest mark that can be achieved.

Healthy living, eating and drinking

The school is fully compliant with the Welsh Government Appetite for Life guidelines. Penllergaer Primary School will endeavour to improve the health of the community by involving all stakeholders in establishing and maintaining life-long healthy and environmentally sustainable eating habits. The objective is "to make Penllergaer Primary a healthy school, where health awareness and promotion is integrated into school life as part of a drive to promote health and improve educational standards". Penllergaer Primary is committed to the aims of the Healthy Schools Scheme. This will be achieved by educating pupils in the growing and cooking of foods, the provision of food supplied by the school and academic provision for food education as part of the curriculum. Given the increasing evidence of the social and environmental damage caused by some methods of food production, manufacturing and distribution, we believe it is important our pupils learn about: a) Issues around food production e.g. organic food, Free range food, Sustainable food and farming practices etc. b) Food marketing techniques and labelling information.

We help our pupils understand that all foods can be eaten as part of a healthy diet, but some foods need to be eaten in moderation. We insist that healthy diet and regular exercise be an integral part of every school day. Every break time, Penllergaer is a hive of organised activity. With an adventure playground in yards, lots of table top games and equipment, playground markings, active and quiet zones and sun-shelters to choose from, every child is occupied. In addition, we have trained "buddies" in peer mediation. We have a policy document which sets out the school's aims; objectives; how we aim to achieve the objectives through curriculum, environment and community; implementation and monitoring. This policy is reviewed at regular intervals and updated as necessary by the Healthy Schools Co-ordinator. This policy is available on request from the school.

POLITE REQUEST – We have a few pupils with nut allergies. We therefore ask Parents/Carers not to send any nuts in pupils' lunchboxes.

Before and After School Arrangements

Three pre school provisions – Wide Awake Club (R – Y6) 7.55 – 8.20 am £1.25 per child, free breakfast club (R – Y6) 8.20 – 8.50 am, Nursery Wraparound Breakfast Club (nursery pupils only) 8.00 – 9.00 am £3 per child.

Our breakfast/ lunchtime supervisory assistants and canteen staff must be commended for the way they have been part of the team at Penllergaer by working together. They have come up with excellent innovative ideas for improving lunchtime procedures for our pupils. They decorate the canteen so that it is a bright and welcoming environment for our children. Their work is very much appreciated and doesn't go unnoticed.

Our after school child minding facility runs from 3.20 p.m. – 5.20 p.m. Monday to Friday and aims to offer pupils structured activities as well as a light snack. Costing £7.00 per session (siblings £6.00), this facility continues to grow. Children requiring 1:1 support are charged at £15.00 per session. Again, staff go to great lengths to ensure pupils enjoy their time at the club and have the opportunity to participate in a range of interesting activities. Environmental Health again awarded the clubs 5 stars during a recent inspection.

PTA

The PTA have gone from strength to strength in the last year and has been extremely supportive of us and is an integral part of our school family. It has successfully organised several events this year, and contributed towards the purchasing of computer equipment, Foundation Phase resources and supported the school by contributing to the cost of live theatre for our children. The PTA also introduced specially printed 'hoodies' for Y6 leavers this year. Please take every opportunity to support our PTA which carries out much valued work

SCHOOL DAY

| | | | |
|--------------------------|--|-------------------|--------------|
| Registration & Session 1 | 08.50 a.m.– 10.30 a.m. | | |
| Session 2 | 10.45 a.m. – 12.05 p.m. (juniors 10.45 -12.15) | | |
| Session 3 | 1.00 p.m. – 2.10 p.m. (juniors 1.10 – 2.10) | | |
| Session 4 | 2.20 p.m. – 3.20 p.m. | | |
| Morning nursery | 9.00 – 11.30 | Afternoon nursery | 12.45 – 3.15 |

Foundation Phase Outcomes 2017

SCHOOL & NATIONAL

The following table shows the percentage of pupils attaining each outcome.

| | | Z | S | G | N | D | W | 1 | 2 | 3 | 4 | 5 | 6+ | 5+ |
|--|----------|---|---|---|-----|-----|-----|-----|-----|-----|-----|------|------|------|
| Language, Literacy, and Communication Skills in English (LCE) | School | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 67 | 26 | 93 |
| | National | - | - | - | 0.1 | 0.5 | 0.4 | 0.2 | 0.6 | 1.7 | 8.7 | 51.8 | 36.2 | 88 |
| Language, Literacy, and Communication Skills in Welsh (LCW) | School | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | National | - | - | - | 0 | 0.1 | - | 0.1 | 0.2 | 1.2 | 7.6 | 54.4 | 36.2 | 90.7 |
| Mathematical Development (MDT) | School | - | - | - | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 55 | 40 | 95 |
| | National | - | - | - | - | 0.4 | 0.3 | 0.2 | 0.4 | 1.3 | 7.5 | 53.5 | 36.4 | 89.9 |
| Personal and Social Development, Well-being and Cultural Diversity (PSD) | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 90 | 100 |
| | National | - | - | - | - | 0.4 | 0.3 | 0.2 | 0.4 | 1 | 3.3 | 35.5 | 58.9 | 94.5 |

There were 42 pupils in the group.

| | | |
|------------------------------------|----------|----|
| Foundation Phase Outcome Indicator | School | 90 |
| | National | 87 |

D represents pupils who have been disapplied under sections 113 – 116 of the 2002 Education Act, or pupils for whom teachers were unable to provide an assessment.

N represents pupils not awarded an outcome for reasons other than disapplication.

W represents pupils who are 'working towards' outcome 1, but have not yet achieved the standards needed for outcome 1.

The general expectation is that the majority of 7 year olds will attain outcome 5.

The Foundation Phase Indicator represents the percentage of pupils achieving outcome 5 or above in PSD, LCE/LCW and MDT combination.

Summary of National Curriculum Assessment results of pupils in the school (2017) and nationally (2016) at the end of Key Stage 2 as a percentage of those eligible for assessment.

| | | N | D | NCO 1, 2, & 3 | 1 | 2 | 3 | 4 | 5 | 6+ | 4+ |
|----------------|----------|-----|-----|------------------|-----|-----|------|------|------|-----|------|
| English | School | 0 | 2 | 0 | 0 | 0 | 7 | 54 | 32 | 5 | 90 |
| | National | 0.1 | 0.4 | 0.3 | 0.5 | 1.6 | 6.8 | 48.4 | 40.6 | 1.4 | 90.3 |
| Oracy | School | 0 | 2 | 0 | 0 | 0 | 7 | 54 | 37 | 0 | 90 |
| | National | 0.1 | 0.4 | 0.3 | 0.5 | 1.4 | 6.9 | 47.1 | 41.7 | 1.7 | 90.5 |
| Reading | School | 0 | 2 | 0 | 0 | 0 | 7 | 54 | 32 | 5 | 90 |
| | National | 0.1 | 0.4 | 0.3 | 0.5 | 1.5 | 7.5 | 46.4 | 41.6 | 1.7 | 89.7 |
| Writing | School | 0 | 2 | 0 | 0 | 0 | 15 | 49 | 29 | 5 | 83 |
| | National | 0.1 | 0.4 | 0.3 | 0.5 | 2.0 | 11.3 | 51.5 | 32.5 | 1.3 | 85.4 |

| | | | | | | | | | | | |
|----------------|----------|---|-----|-----|-----|-----|------|------|------|-----|------|
| Cymraeg | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | National | * | 0.2 | 0.0 | 0.3 | 1.2 | 7.4 | 52.8 | 36.6 | 1.4 | 90.8 |
| Oracy | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | National | * | 0.2 | 0.0 | 0.3 | 1.1 | 6.4 | 51.4 | 39.1 | 1.5 | 92.0 |
| Reading | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | National | * | 0.2 | 0.0 | 0.3 | 1.3 | 8.3 | 50.7 | 37.4 | 1.7 | 89.8 |
| Writing | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | National | * | 0.2 | 0.0 | 0.3 | 1.6 | 12.3 | 55.5 | 28.8 | 1.2 | 85.5 |

| | | | | | | | | | | | |
|--------------------|----------|-----|-----|-----|-----|-----|-----|------|------|-----|------|
| Mathematics | School | 0 | 2 | 0 | 0 | 0 | 7 | 44 | 41 | 5 | 90 |
| | National | 0.1 | 0.4 | 0.3 | 0.4 | 1.4 | 7.4 | 47.8 | 41.5 | 1.6 | 91.0 |

| | | | | | | | | | | | |
|----------------|----------|-----|-----|-----|-----|-----|-----|------|------|-----|------|
| Science | School | 0 | 2 | 0 | 0 | 0 | 7 | 46 | 44 | 0 | 90 |
| | National | 0.1 | 0.4 | 0.3 | 0.4 | 1.3 | 5.8 | 49.2 | 42.3 | 0.2 | 91.7 |

| | | |
|-------------------------------|----------|------|
| Core Subject Indicator | School | 90 |
| | National | 88.6 |

D represents pupils who have been disapplied under sections 113 – 116 of the 2002 Education Act, or pupils for whom teachers were unable to provide an assessment.

N represents pupils not awarded a level for reasons other than disapplication. National Curriculum Outcomes 1, 2 and 3 describe achievements below level 1.

The general expectation is that the majority of 11 year olds will attain level 4.

The Core Subject Indicator represents the percentage of pupils achieving level 4 or above in English or Welsh (first language), mathematics and science in combination.

School Targets for year 6 pupils set Nov 2016 Level 4+

| | Cohort | English | Maths | Science | Welsh | CSI |
|---------------|--------|---------|--------|---------|-------|--------|
| Target | 41 | 89.74% | 89.74% | 89.74% | 0.0 | 89.74% |
| Actual | 41 | 90.2% | 90.2% | 90.2% | | 90.2% |

Exceeded targets set

Absences from school 2016/2017

Attendance (of compulsory school age pupils – 5yrs) for 2016/2017 was 95.5% which just meets the target set by WG, (The Welsh Government) and above the LA target 94%. The percentage of unauthorised for 2016/2017 was 0.2%.

The strategies implemented such as ‘first day absence’ calls, holiday forms, termly certificates and class logs, are having a positive impact. The number of children who have taken holidays in school time this year amounts to 1.007%. Attendance is a concern across Wales. Fixed penalty notices were introduced in September, 2014.

Absence report for 01/09/16 – 31/08/2017

| Age | % Present | % Authorised Absences | % Unauthorised Absences | Partial and forced school closure |
|-----------------------|------------------|------------------------------|--------------------------------|--|
| 10 | 96.5 | 3.4 | 0.1 | 0 |
| 9 | 95.7 | 4.1 | 0.2 | 0 |
| 8 | 95.0 | 4.5 | 0.5 | 0 |
| 7 | 94.8 | 4.9 | 0.2 | 0 |
| 6 | 95.8 | 4.1 | 0.1 | 0 |
| 5 | 95.3 | 4.5 | 0.2 | 0 |
| Total % of all pupils | 95.5 | 4.3 | 0.2 | 0 |

We monitor all punctuality and attendance via class league tables and individual pupil charts. Registers are electronic and our Education Welfare Officer (EWO) targets and supports pupils and their families with below 85% attendance. We operate a first day absence phone call to parents to enquire as to the whereabouts of the child in our quest to reduce unauthorised absences. Parents of pupils with 95% or below attendance are sent a letter informing them that the school is monitoring their child’s attendance. Attendance of 100% is rewarded with a prize and 98% with a certificate at the end of the school year.

Parents are discouraged from taking their child on holidays during term time and the Head teacher requests parents notify the school regarding any leave by completing a ‘holiday during term time’ form. Holidays during term time are unauthorized. The school has access to DVDs in different languages that are loaned to parents to explain the effect of taking their child on holiday during term time, has on their child’s progress.

I am quite certain that with a little effort we can almost eliminate late arrival at school. It is the responsibility of parents to ensure their children arrive at school in time for registration. Pupils arriving late (with parents for all infants) should report to the school office before attending class.

A reminder that school starts at 8.50 a.m.

We wish to thank you for your support by attending parent meetings and completing the various parent questionnaires from time to time. The Inspection report 2016 can be found on our website at www.edunet.link/penllergaer/ The recommendations in the report have been used to inform our School Development Plan and the school continues to work on these.

Election of Parent Governors

Elections will take place in May, 2019.

The Governing Body at Penllergaer Primary School wishes to thank parents for their support throughout the year. They also wish to thank all the staff for their hard work, professionalism and commitment.

Yours sincerely,
Helen Roberts.
Chairperson.
September 2017